

Indian Council for Cultural Relations
Azad Bhavan, I P Estate, New Delhi – 110 002

Tender Notice for commissioning Bronze Bust of Gurudev Rabindranath Tagore
for installation in various countries

1. Important Dates

Reference No. B&S/22-C/2019-20/3	Date 02.04.2019
Date of Publishing	02.04.2019
Bid Document download start date	02.04.2019
Clarification start date	02.04.2019
Clarification end date	08.04.2019
Bid Submission end date	15.04.2019 (12:00 pm)
Technical Bid opening date	15.04.2019 (2:00 pm)

2. Scope of Work

Commissioning of Bronze bust of Gurudev Rabindranath Tagore as per the following specifications/dimension with proper packing for sending through air/sea cargo for installation in various countries –

Size: 42 Inches & 27 inches
Material: 85% Copper, 5% Tin, 5% Zinc and 5% Lead
Minimum Weight: Approximately 200 Kgs & 150 Kgs respectively
Packing: Wooden packing as per international standard for air-cargo

3. Eligibility Criteria

- (i) At least 3 years experience in making bronze statues/busts
- (ii) Should have GSTI/PAN Number

4. Terms and Conditions –

- (i) Mere submission of the proposal, shall not confer any right whatsoever on the submitting entity.
- (ii) The proposal shall remain valid for a period of one year from the date of publication of RFP.
- (iii) It shall be obligatory on part of the submitting entity to furnish any further information as may be sought by ICCR.
- (iv) Each page of the Proposal must be self attested by bidder.
- (v) Neither the issue of this notice nor any part of its contents are to be taken as any form of commitment or acknowledgement on part of ICCR to proceed with any proposal or any entity. ICCR reserves the rights to annul or terminate the process, project or reject any proposal at any time or at any stage without assigning any reason.
- (vi) No amendments/changes will be allowed after the submission of bids.
- (vii) Payment will be made only after the successful delivery of the bust to ICCR
- (viii) Payment to bidder by way of compensation or otherwise outside the terms of the contract or in excess of the contract rate will not be allowed under any circumstances.



- (ix) Successful bidders will be required to provide the bust within a period of 30 days from the date of award of contract, failing which the ICCR reserves its right to cancel the contract without any compensation whatsoever.
- (x) Pre-dispatch examination of the final product will be conducted by the person(s) authorized by ICCR

5. Submission of Proposal

- (i) Bidders shall submit two separate bids, namely, (a) **Technical Bid** and (b) **Financial Bid**. Technical Bid shall be as per Annexure I, including the documents listed therein. Documents sought under eligibility criteria should also be included in Annexure I. Financial Bid shall be submitted as per Annexure II.
- (ii) Bidders should submit the following documents/details, duly certified and/or self-attested, in the Technical Bid –
 - (a) Address of the sculptor/company or branch offices as given in the registration document (copy to be attached).
 - (b) Copy of Registration Certificate from the appropriate statutory authorities permitting Applicant to practice as a sculptor.
 - (c) Information on the projects completed in the last 3 years and which are similar to the proposed work along with photographs.
 - (d) Design, specification and photographs of the bust proposed to be supplied. The photographs should be from at least four different angles in “**Portrait Lighting**” for better view. The information under this clause should also be provided as a power point presentation with high resolution photographs in a pen drive as part of the Technical Bid.
- (iii) For further query, please contact Mr. Kailash Chand, Programme Officer (Bust&Statue), 011233709309/10 (Extn. 3401).

6. Selection Process:

- (i) The selection of the bidder for award of job will be done on the basis of evaluation of technical bid, including design and specification of the bust proposed to be provided by the bidder. The Financial bid only in respect of those bidders who are short-listed after evaluation of technical bid will be opened and evaluated.
- (ii) No financial information shall be submitted except in the Financial Bid.

Technical Bid

I/We hereby confirm submission of the following documents:

1. Details of Registration (Copy of Registration Certificate from appropriate Statutory Authorities to practice as sculptor should be attached)
2. Address of the company/branch offices, as given in the Company registration document
3. Copy of ITR for the last three financial years
4. Document in support of 3 years experience in making bronze statues/busts
5. Copy of GSTI/PAN Number
6. Self Declaration that the Company has not been blacklisted by any Government Agency.
7. Project completed/ongoing summary with photographs:
Project-I: Yes/No
Project-II: Yes/No
8. Project name, location & brief description
Project-I: Yes/No
Project-II: Yes/No
9. Project owner/Name of Client
Project-I: Yes/No
Project-II: Yes/No
10. Date of commencement and completion of the projects
Project-I: Yes/No
Project-II: Yes/No
11. References, if any (name, title, telephone number/email), certified copy of Citation/Award/Copy of official announcement in press etc. : Yes/No
12. Design, specification and photographs of the bust proposed to be supplied. The photographs should be from at least four different angles in "Portrait Lighting" for better view. The information under this clause should also be provided as a power-point presentation with high resolution photographs in a pen drive as part of the Technical Bid.

I/We confirm that each statement and/or contents of this submission and/ or documents, certificates submitted herewith are absolutely true, correct and authentic. In the event of any statement/document subsequently turning out to be incorrect or false it is understood and accepted that the undersigned is liable to disqualification from this selection process.

SIGNATURE
NAME OF AUTHORISED SIGNATORY:
ADDRESS:
CONTACT DETAILS:



FINANCIAL BID

Bronze Bust of Gurudev Rabindranath Tagore

Total Value including commissioning/ manufacturing, raw material, logistics, air/sea worthy packing, transportation, fees to the artiste etc. and any other costs inclusive of all taxes with detailed break-up	42" Rs.....
	27" Rs.....

SIGNATURE

NAME OF AUTHORISED SIGNATORY:

ADDRESS:

CONTACT DETAILS:

Important Notes

1. No other condition for payment shall be acceptable. Any financial bid with conditions shall render the bidder ineligible.
2. Financial Bid shall be considered incomplete if a detailed break up of cost for each of the elements of work is not provided.

